

Township of Upper St. Clair

THERE WILL BE AN INFORMATIONAL AND GENERAL AFFAIRS MEETING OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR AT 7:30 P.M. ON MONDAY MARCH 29, 2021 AT THE COMMUNITY & RECREATION CENTER, 1551 MAYVIEW ROAD, UPPER ST. CLAIR, PA 15241.

AGENDA

1. Call to Order.
2. Roll Call.
3. Citizens' Comments.

INFORMATIONAL ITEMS

4. Community Development
 - A. April 5, 2021 Regular Meeting Agenda Items. (Memorandum enclosed)
 1. Old Business:
 - (a.) Recommendation Re. PLC16-0008 - Tuscany Pointe PRD – Final Approval - Extension Request.
 2. New Business:
 - (b.) None.
 - B. Other.
 - (a.) None.
5. Other Agenda and Discussion Items
 - A. Discussion Re. Recognitions (Memorandum enclosed)
 - National Library Week in Upper St. Clair, April 4-10, 2021
 - Phoebe Chen, selected as a flutist to the National Association of Music Education's All-National Concert Band
 - B. Discussion Re. Resolution Opposing the Tolling of Interstate 79 at the Bridgeville Interchange. (Memorandum, Presentation and Draft Resolution enclosed)
 - C. Discussion Re. Proposal to Study Enhancements at the Morton Fields Complex. (Memorandum and Proposal enclosed)

- D. Discussion Re. Approval of Contracts (Memorandums enclosed)
 - Administration Building Elevator Modernization/Rebuild
 - Public Works Building Roof Replacement
- E. Discussion Re. Approval for a Formal Grant Application through the Redevelopment Assistance Capital Program for the Upper St. Clair Township Library – Next Generation Library Improvement Project. (Memorandum enclosed)
- F. Discussion Re. Approval for a Grant Application through the Department of Conservation and Natural Resources Community Conservation Program for the Morton Complex/Community Gardens Connection – Phase IIB Perimeter Trail Project in Boyce Mayview Park. (Memorandum enclosed)
- G. Discussion Re. Approval for a Grant Application through the Department of Community and Economic Development for the Morton Complex/Community Gardens Connection – Phase IIB Perimeter Trail Project in Boyce Mayview Park. (Memorandum enclosed)

GENERAL AFFAIRS

- 1. Appointment of At-Large Commissioner for the remainder of 2021. (Memorandum enclosed)
- 2. Recommendation Re. Establish Public Hearing Re. Application for Transfer of Liquor License – First Watch Restaurants, Inc. (Memorandum enclosed)
- 3. Review of the Informational and General Affairs Meeting Minutes of February 22, 2021. (Minutes enclosed)
- 4. Consideration of the March 2021 Bill Sheet. (Bill Sheet sent electronically 3/26/21)
- 5. Acknowledge Receipt of Financial Statements for Two-Month Period ending February 28, 2021. (Financial Statements sent electronically 3/26/21)
- 6. Adjournment.

MEMORANDUM

To: Matthew R. Serakowski, Township Manager

From: Adam A. Benigni, Director of Planning and Community Development



Date: March 26, 2021

Subject: COMMUNITY DEVELOPMENT DEPARTMENT INFORMATIONAL ITEMS FOR THE INFORMATIONAL AND GENERAL AFFAIRS MEETING ON MARCH 29, 2021

A. APRIL 5, 2021 - REGULAR MEETING AGENDA ITEMS

Old Business

1. RECOMMENDATION RE. PLC16-0008 – TUSCANY POINTE PRD – FINAL APPROVAL – EXTENSION REQUEST

Jeffrey W. Thomas, developer of Tuscany Pointe, has submitted a request for a two-year extension of the approval granted by the Board of Commissioners on November 7, 2016 by Ordinance No. 2154. It is anticipated that the Board of Commissioners will take action on this request at the Regular Meeting on April 5, 2021.

New Business

None.

B. OTHER

None.

Attachment

1. Extension request, date stamp received January 19, 2021

Jeffrey and Patricia Thomas
212 Sussex Way
McMurray, PA 15317

January 19, 2021

RECEIVED

JAN 19 2021

Township of Upper St. Clair
Community Development Dept.

Township of Upper St. Clair
1820 McLaughlin Run Road
Upper St. Clair, PA 15241

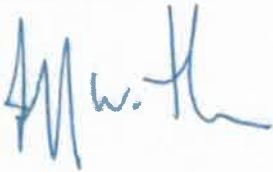
In re: 1500 McLaughlin Run Road – Tuscany Pointe --- Request for Approval Extension

To Whom It May Concern,

I, Jeffrey W. Thomas, would like to formally request a 2-year extension of the approval for the Tuscany Pointe project on McLaughlin Run Road. I would like to forward this request to the Board of Commissioners so as to put on their next agenda.

Thanks for your attention to this matter.

Sincerely,



Jeffrey W. Thomas

MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: March 26, 2021
Subject: **DISCUSSION RE. RECOGNITIONS**

Staff will prepare an appropriate Proclamations to be presented at the April 5, 2021 Regular Meeting of the Board recognizing:

- April 4-10, 2021 as National Library Week in Upper St. Clair for adoption at the April 5, 2021 Regular Board meeting.
- Phoebe Chen, a student at USC High School, for being selected as a flutist to the National Association for Music Education's (NAfME) All-National Concert Band.



/ayw

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MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: March 26, 2021
Subject: **DISCUSSION RE. INTERSTATE 79 AT THE BRIDGEVILLE INTERCHANGE**

On February 19, 2021, PennDOT announced their intentions to proceed with improvements for the Bridgeville Interchange along Interstate 79. PennDOT has proposed funding for this project through a new Public-Private Partnership – P3 Initiative (P3). The P3 delivery model is for bridges in need of replacement or rehabilitation, and to consider tools at these locations.

PennDOT further presents the P3 initiative as a cooperative arrangement between two or more public and private sectors that involves government and businesses working together to complete a project that will serve the public. PennDOT's P3 office develops innovative project delivery and financing models for a wide array of initiatives that are designed to strengthen and improve the state's transportation network.

The Department of Transportation is pursuing bridge tolling as a means to provide the funds to repair or replace infrastructure without using PennDOT's current funding sources. Tolling would be entirely electronic and collected by using E-ZPass or license plate billing. The funds received from the toll would go back to the bridge where the toll is collected to pay for the construction, maintenance, and operation of that bridge.

On February 23, 2021, several Township Staff participated in PennDOT's District 11 "Pathways" presentation concerning the future of highway and bridge infrastructure within the Commonwealth. The presentation has been attached. As a result of recent and ongoing discussions with representatives in Bridgeville, Collier and South Fayette, there is general agreement that tolling of the Bridgeville Interchange would negatively impact our region and the Route 50 corridor. This includes exacerbating current traffic congestion, impacting pedestrian safety, degradation of local roadways, negative impact on regional development along with environmental impacts with the onset of additional traffic through the region. Most importantly the Commonwealth of PA already boasts one of the highest gasoline taxes in the nation which is to be utilized for funding highway infrastructure projects.

Enclosed is a draft resolution that has been prepared to join our neighboring communities in opposing the tolling of Interstate 79 at the Bridgeville Interchange. This matter will be discussed further with the Board on Monday evening and action may be taken on the resolution Monday, April 5, 2021 at the Regular Meeting of the Board.

Attachments

1. "Pathways" Presentation
2. Draft Resolution



pennsylvania
DEPARTMENT OF TRANSPORTATION
PAthways

THE CONSEQUENCE OF DOING NOTHING

\$6.9B

Highway and Bridge
Budget

About PennDOT's
25,400 bridges

2,500+ in poor condition

#2 PA's rank for number of bridges in poor condition

\$15B

Highway and
Bridge Needs

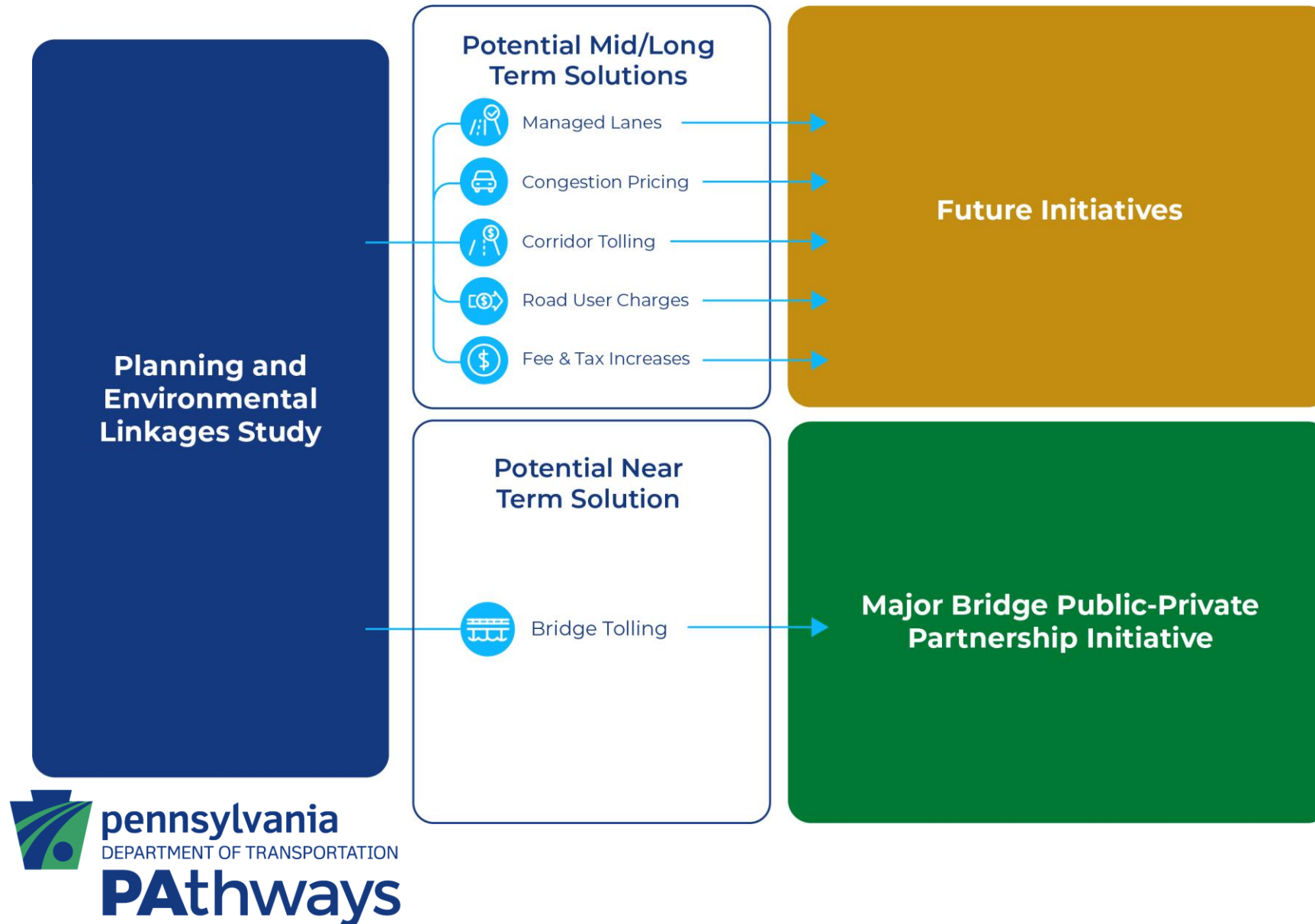


**\$8.1B
shortfall**

Limited funds results in lost
time and money for
Pennsylvania travelers and
freight operators



WHAT IS PENNDOT PATHWAYS?



BENEFITS OF BRIDGE TOLLING

Benefits

- Creates a dedicated funding source for that bridge
- Protects our existing local/regional projects
- Only those that use the bridge pay for it. Captures out-of-state drivers and EVs
- Interstates carry 25 percent of statewide traffic and serves as the economic backbone for many communities as well as the Northeastern portion of the US. By investing in our infrastructure, we will enable Pennsylvania to remain economically viable into the future.
- For every \$1.5 billion of investment in our highways and bridges, we generate 15,656 jobs and additional economic output of \$3.28B for our economy.



9 CANDIDATE BRIDGE PROJECTS



CANDIDATE BRIDGE PROJECTS

PennDOT District	Bridge Project	Year(s) Built
A 4	I-81 Susquehanna Project	1961
B 4	I-80 Nescopeck Creek Bridges	1965
C 5	I-78 Lenhartsville Bridge Replacement Project	1955
D 5	I-80 Over Lehigh River Bridge Project	1965
E 6	I-95 Girard Point Bridge Improvement Project	Late 1960s-1970s
F 8	I-83 South Bridge Project	1960
G 10	I-80 Canoe Creek Bridges	1966
H 10	I-80 North Fork Bridges Project	1962
I 11	I-79 Widening, Bridges and Bridgeville Interchange Reconfiguration	1965

TOTAL CONSTRUCTION VALUE : \$1.6 - \$2.2 Billion



I-79 Widening, Bridges and Bridgeville Interchange Reconfiguration

WHY THE I-79 BRIDGEVILLE RECONFIGURATION?



WHY THE I-79 BRIDGEVILLE RECONFIGURATION?

-  The corridor is a major connection in the interstate system through western PA that links travelers, deliveries and more to the Pittsburgh area.
-  Adding lanes in both directions will help manage traffic congestion in the corridor.
-  Replacing and rehabilitating the bridges will increase their longevity and reduces the cost and frequency of future repairs.
-  Improvements will improve safety in the corridor.



I-79 WIDENING, BRIDGES AND BRIDGEVILLE INTERCHANGE RECONFIGURATION



Built in 1965,
last rehabbed
in 1998



Crosses over SR-50,
W&LE Railroad and
Chartiers Creek



Bridges carry
approx. 87,000
vehicles per day



Trucks make up
12% of daily traffic



PURPOSE & NEED

The **purpose** of the I-79 Widening, Bridges and Bridgeville Interchange Reconfiguration is to:

- Provide a safe and reliable crossing of I-79 over SR-50 and to widen I-79 to enhance capacity.
- Identify improvements that will reduce traffic congestion on I-79 and adjacent roadways within the study area.
- Reduce travel times on I-79 and the Bridgeville Interchange.
- Improve safety on area roadways.
- Improve structurally deficient bridges within the study area.
- Accommodate planned future growth in the study area.

Needs:



Aging bridge and roadway
structure



Current and increasing traffic
volumes



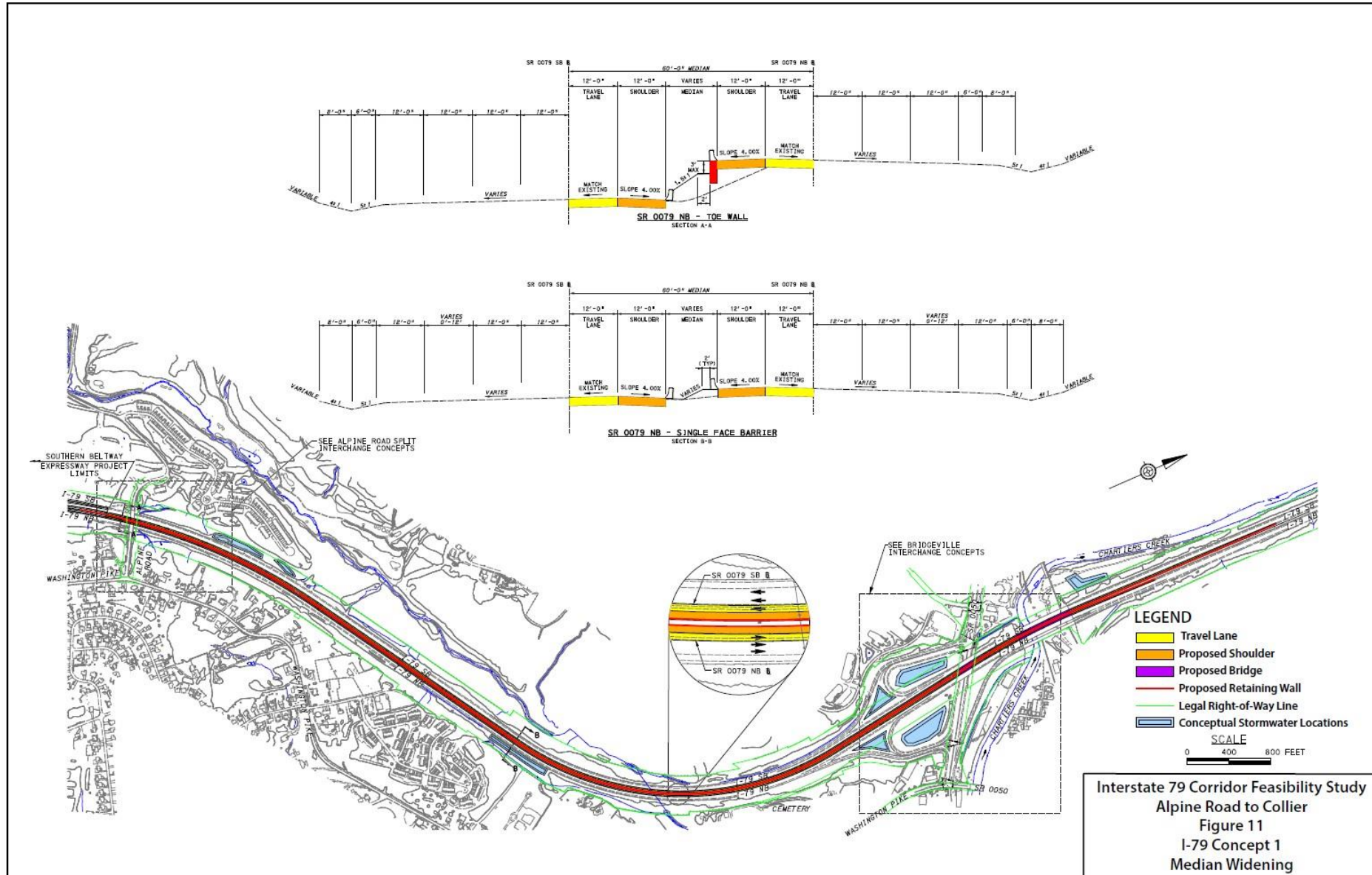
Projected increased economic
development and households
within the study area



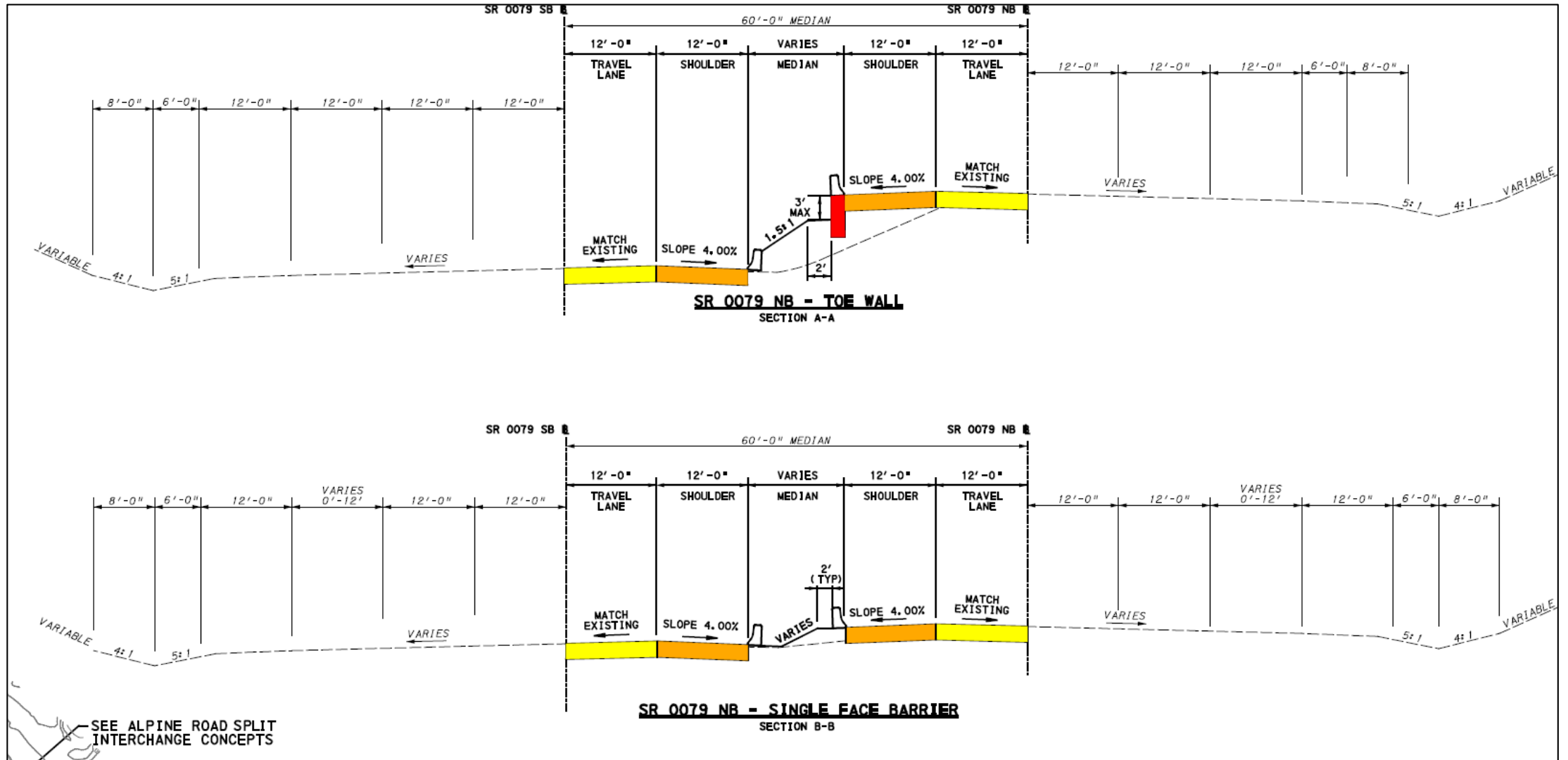
PROJECT SCOPE OF WORK

- The S.R. 0079, Section A60 project scope of work includes, but not limited to:
 - 3rd Lane Widening of I-79 from Alpine Road to north of the Bridgeville Interchange
 - Improvements to the Bridgeville Interchange
- A total of 14 existing structures are located within the project study area
- The 3rd lane widening, and interchange improvements are necessary due to increased traffic demands on I-79 and within the Bridgeville Interchange and to continue the 3rd lane being built with the current Pennsylvania Turnpike Commission (PTC) Southern Beltway I-79 Interchange project.

I-79 3RD LANE WIDENING – TYPICAL



I-79 3RD LANE WIDENING – TYPICAL



I-79 3RD LANE WIDENING (NORTHBOUND)

3rd Lane Widening of I-79 from Alpine Road to Bridgeville Interchange

Northbound:

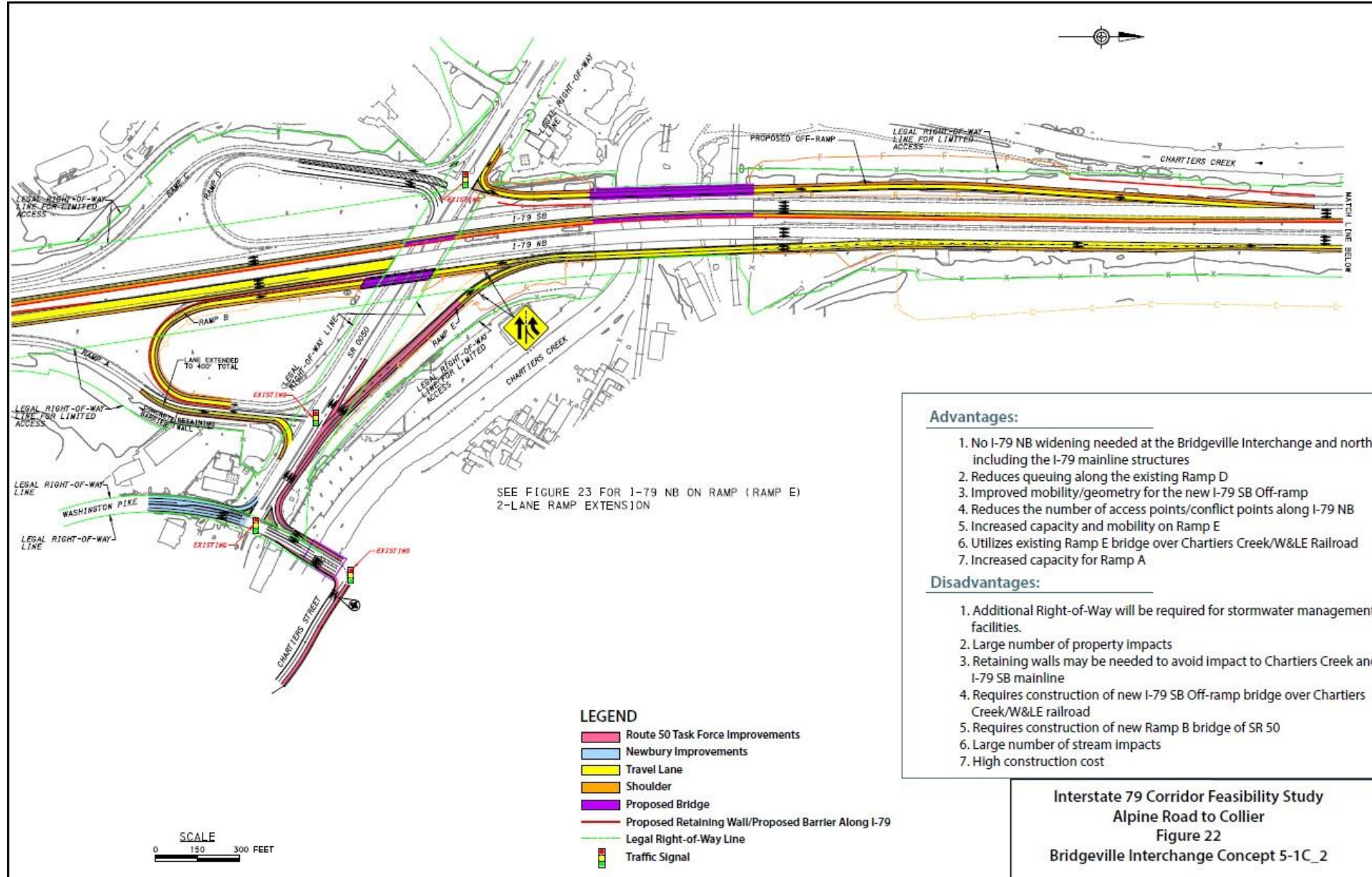
- Extension of the 3rd lane widening currently being constructed as part of the PTC Southern Beltway I-79 Interchange project
- Median widening
- Ties into the current 3rd lane (add lane) at Bridgeville Interchange

I-79 3RD LANE WIDENING (SOUTHBOUND)

3rd Lane Widening of I-79 from Alpine Road to Bridgeville Interchange Southbound:

- Extension of the 3rd lane widening currently being constructed as part of the PTC Southern Beltway I-79 Interchange project
- Median widening
- Ties into the current 3rd lane (add lane) at Bridgeville Interchange

BRIDGEVILLE INTERCHANGE



Advantages:

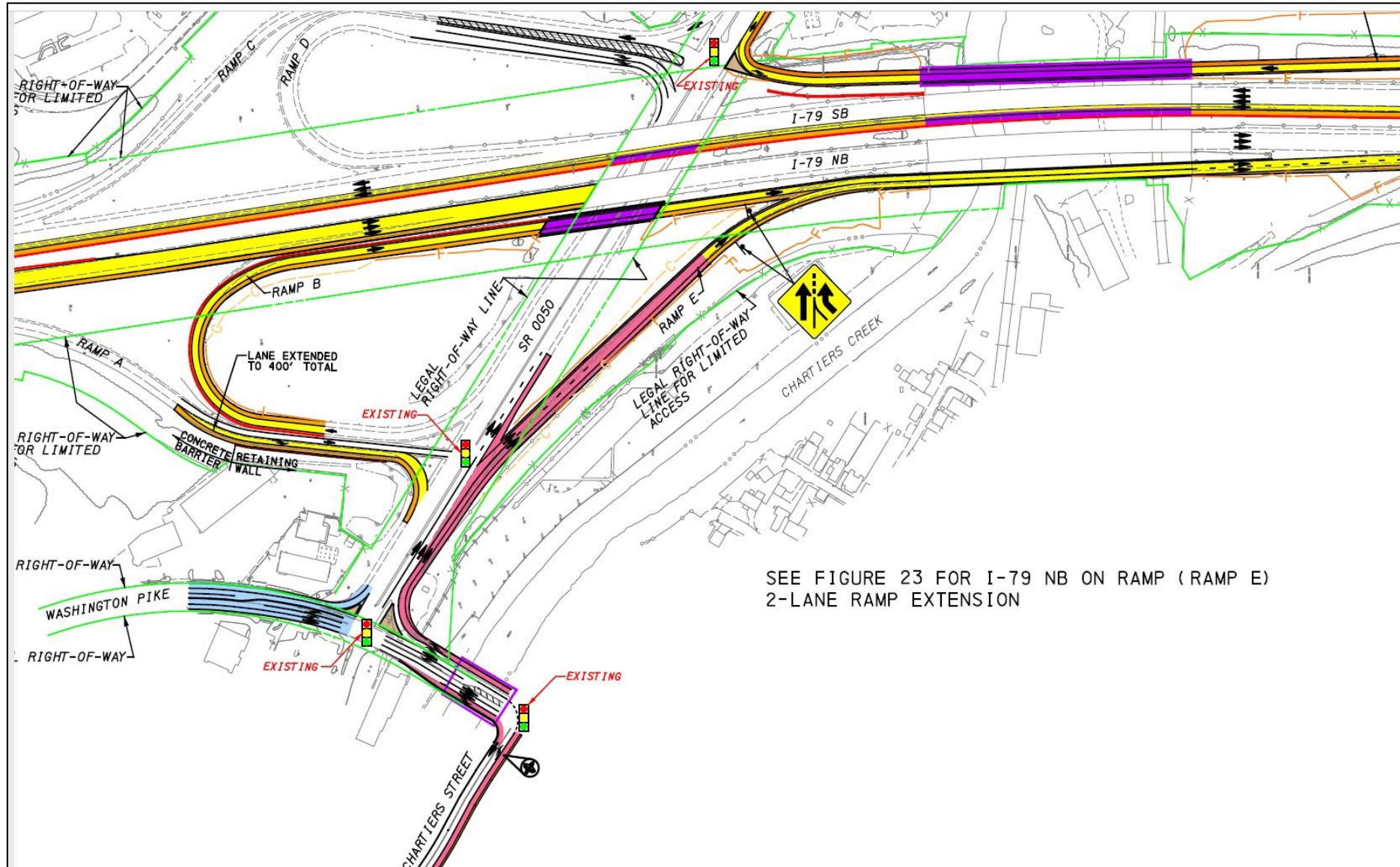
1. No I-79 NB widening needed at the Bridgeville Interchange and north including the I-79 mainline structures
2. Reduces queuing along the existing Ramp D
3. Improved mobility/geometry for the new I-79 SB Off-ramp
4. Reduces the number of access points/conflict points along I-79 NB
5. Increased capacity and mobility on Ramp E
6. Utilizes existing Ramp E bridge over Chartiers Creek/W&LE Railroad
7. Increased capacity for Ramp A

Disadvantages:

1. Additional Right-of-Way will be required for stormwater management facilities.
2. Large number of property impacts
3. Retaining walls may be needed to avoid impact to Chartiers Creek and I-79 SB mainline
4. Requires construction of new I-79 SB Off-ramp bridge over Chartiers Creek/W&LE railroad
5. Requires construction of new Ramp B bridge of SR 50
6. Large number of stream impacts
7. High construction cost

Interstate 79 Corridor Feasibility Study
Alpine Road to Collier
Figure 22
Bridgeville Interchange Concept 5-1C_2

BRIDGEVILLE INTERCHANGE



BRIDGEVILLE INTERCHANGE (EAST)

Bridgeville Interchange Concept 5-1C_2 (Combined)

Bridgeville Interchange (East): Improvements necessary to accommodate the I-79 northbound 3rd lane widening tie-in

- Concept 1C_2: Ties into the current 3rd lane (add lane) at Bridgeville Interchange
- Current add lane (Ramp B – 50 EB to 79 NB) will be reconfigured, new Ramp B bridge over S.R. 0050, and tie into existing Ramp E bridge
- Ramp E (50 WB to 79 NB) and Ramp E bridge will become two lanes and then transition back to one lane to merge onto I-79
- Right turn lane added on Ramp A (79 NB to 50)

Additional improvements planned/completed by:

- Route 50 Task Force/S.R. 0050-A28 (Red)
- Newbury Development (Blue)
- South Hills Corridor Study

BRIDGEVILLE INTERCHANGE (WEST)

Bridgeville Interchange Concept 5-1C_2 (Combined)

Bridgeville Interchange (West): Improvements necessary to reduce traffic on Ramp D (79 SB to 50) and to improve operations of the existing S.R. 0050 traffic signal

- Concept 5: New I-79 southbound to S.R. 0050 WB off-ramp
 - New bridge over Chartiers Creek and W&LE Railroad
 - Required retaining wall between new ramp and Chartiers Creek
- Ramp D will be for S.R. 0050 east traffic (to Bridgeville)
- Traffic signal will become more efficient with reduced turn phases
- Dual right turn lanes on Ramp D to Bridgeville

EXISTING STRUCTURES SUMMARY

A total of 14 existing structures are located within the project study area:

- Dual three-span I-79 Mainline Bridges over S.R. 0050
- Dual seven-span I-79 Mainline Bridges over the Wheeling & Lake Erie (W&LE) Railroad and Chartiers Creek
- Arch culvert under I-79
- Four-span I-79 Northbound on-ramp bridge
- Two overpass bridges (Alpine Road and Prestley Road)
- Six overhead sign structures

PROJECT ENVIRONMENTAL CONSIDERATIONS

- Existing Lands Use
- Section 106 Resources
 - Archeology (2 sites - prehistoric village and open habitation)
 - Historic Structures (3 properties – Bethany Presbyterian Church, Cloussy Brothers property, and Wabash-Pittsburgh Terminal Railway)
- Potential Hazardous and Residual Waste (26 sites)
- Noise Analysis
- Air Quality
- Threatened and Endangered Species
- Streams and Wet Areas
- Chartiers Creek Floodplain
- Section 4(f) and 6(f) Resources
 - No parks or trails are located within study area

PROJECT SCHEDULE

Fall 2021: Categorical Exclusion complete

2021-2022: Final design and right of way acquisition

2023: Potential tolling starts

2023-2025: Construction anticipated to begin



PUBLIC INVOLVEMENT

- Ongoing stakeholder and community meetings
- Public meeting later this year
- Submit comments to:



penndot.gov/i79Bridgeville



i79Bridgeville@pa.gov



(412) 297-4088



**I-79 Widening, Bridges and Bridgeville Interchange
Reconfiguration
301 Grant St, Fl 17
Pittsburgh, PA 15219**



Thank You

TOWNSHIP OF UPPER ST. CLAIR

RESOLUTION NO. XXXX

A RESOLUTION OF THE TOWNSHIP OF UPPER ST. CLAIR, A HOME RULE MUNICIPALITY, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA OPPOSING THE PROPOSED TOLLING OF INTERSTATE 79 AT THE BRIDGEVILLE INTERCHANGE.

- WHEREAS, Interstate 79 is the primary roadway that connects our community to majority of western Pennsylvania and is credited for making the region an ideal place to live due to its connectivity to other major highways and the greater metropolitan area, and;
- WHEREAS, having direct and unfettered access to I-79 has enabled redevelopment and significant investment in our region that has created new jobs, attracted new citizens to our community and sustained a high quality of life for those living and working here, and;
- WHEREAS, for over the past five years, PENNDOT has planned for improvements to the I-79 Bridgeville interchange, including projects now under construction to improve the south bridge into Bridgeville along Route 50, and has partnered with our community to widen Chartiers Street, another State roadway, a project that the Township of Upper St. Clair has supported, and;
- WHEREAS, in February 2021, PENNDOT blindsided the region when it proposed that to pay for the remaining work needed to improve the Bridgeville / I-79 Interchange that it would impose tolls on our citizens and the motorists who use this section of I-79 each day, and;
- WHEREAS, if these tolls are permitted to be imposed, many of the 87,000 motorists who use this roadway each day will find themselves using alternative routes such as the already heavily congested Route 50 to divert from paying the I-79 tolls, and;
- WHEREAS, the increased traffic and number of motorists who will now be traveling through the area using alternative routes will create dire consequences that will negatively affect the health, growth and sustainability of our community including: exacerbated traffic congestion, adding to unsafe conditions for pedestrians, degradation of local roadways that already lack funding to be maintained, reduce property values, result in a lack of future development and investment, and will impose many negative environmental impacts resulting from increased idling of vehicles sitting in traffic.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF UPPER ST. CLAIR AS FOLLOWS:

- THAT, The Township of Upper St. Clair, on behalf of its nearly 21,000 citizens and its business community, formally state the opposition of our community to the tolling of I-79 at the Bridgeville Interchange, and;
- THAT, Declare that imposing tolls on I-79 at the Bridgeville Interchange will have negative consequences to the environment, causing undue harm to local roads, and cause unmanageable traffic congestion that will result in a lack of business, lack of redevelopment and a reduced quality of life, and;
- THAT, Call upon our State and Federal elected officials to find alternative funding to pay for the improvements needed to the Bridgeville I-79 Interchange, and;
- THAT, Demand that our State and Federal officials do everything within their power to prevent PENNDOT from the ability to impose tolls on motorists traveling I-79, and;
- THAT, Request PENNDOT to formally study the proposed diversion traffic routes, prioritizing Route 50, to fund and make all improvement necessary to mitigate and reduce traffic congestion coming into and through the region.

ADOPTED THIS 5TH DAY OF APRIL, 2021.

TOWNSHIP OF UPPER ST. CLAIR

ATTEST:

By: _____
President, Board of Commissioners

Township Manager

MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: March 26, 2021
Subject: **DISCUSSION RE. PROPOSAL TO STUDY ENHANCEMENTS AT THE MORTON FIELDS COMPLEX**

Following several years of discussion and a pandemic delay, the Staff is prepared to move forward with the proposal to review the Morton Fields Complex Study.

The study would create an opportunity to reinvest in this major Township asset consisting of 7.5 acres of land with 3 soccer fields, 2 lighted baseball fields, 2 batting cages, a concession building, a shelter, a storage building, and a water fountain.

A copy of the Pashek*MTR proposal is attached including deliverables. Additional projects accomplished by the consultant can be found at <https://pashekmtr.com/> It is recommended this study, tasks, public process and development of recommendations be assigned to the Parks and Recreation Advisory Board. The Parks and Recreation Advisory Board may then provide a recommendation back to the Board of Commissioners for final consideration and action.

Funding for anticipated improvements will come from several sources including the 2021 Bond issue and a number of grants. Funding for the master plan study has been included in the 2021 Budget.

The Staff will be prepared to recommend the Board approve the proposal with Pashek*MTR at the Regular Meeting on April 5, 2021. This may also include assignment of the Morton Fields Complex Study to the Parks and Recreation Advisory Board.

Attachment

1. Pashek*MTR Proposal



MRS/II

March 23, 2021

Mr. Paul Besterman
Director of Recreation and Leisure Services
Township of Upper St. Clair
1551 Mayview Road
Upper St. Clair, PA 15241

Re: Proposal to provide professional Landscape Architectural Services to prepare a Master Site Plan for Morton Field Complex

Dear Paul,

Thank you for inviting us to submit this proposal to prepare a master plan for the Morton Field Complex. Based on our discussions during our field view with you, we have prepared the following proposal. We understand that it is the Township's goal is to increase use of the complex by creating a desirable destination. We anticipate this will be accomplished by converting the natural grass field to a synthetic multi-purpose field, and by enhancing and upgrading the complex's appearance, image, and facilities.

To complete this master plan, we will undertake the following planning process:

1. Site Inventory, Background, and Analysis
 - a. *To inventory and analyze existing site conditions to establish a basis for proposed improvements, enhancements, and environmental protection*
 - b. *To understand how the site compares to others within the Township park system - specifically Boyce Mayview Park*
2. User Input
 - a. *To identify user needs and desires to ensure proposed improvements reduce conflict and gain support*
3. Proposed Activities and Facilities
 - a. *To determine uses and the type, size and standards of proposed active and passive recreation improvements, including level of participation, support facilities required (parking, access, other), based on site analysis and public input*
4. Design Considerations
 - a. *To identify applicable standards of design including ADA, local municipal regulations and specific Township park and recreation standards, protection of sensitive natural resources, incorporation of low-impact, sustainable design practices and use of green materials.*
5. Design Process
 - a. *To incorporate site findings and input into sketch ideas showing relationships between facilities, features, and circulation patterns, and to evaluate the positive and negative aspects of the preliminary alternatives.*

6. Park Phasing Plan
 - a. *To estimate probable construction costs based on a desired phasing of Park improvements, and identify possible funding sources and capacity.*
7. Report of Findings
 - a. *To summarize the planning process and conclusions*

Master planning a park is about understanding the site, the needs of its users, and the capacity of the municipality and its partners to implement and maintain the facility based on their organizational and financial capacity. Good design incorporates recreational opportunities into the site in a sustainable manner while conserving and enhancing the site's natural and cultural resources. Pashek+MTR achieves both of these key elements in the planning and design of recreation facilities.

We have attached an Agreement for Professional Services. Should this proposal be acceptable, please review, and return this Agreement to us. We are ready to begin work on your project upon receiving the executed agreement.

We look forward to assisting Upper St. Clair in this meaningful project that will enhance recreation facilities available to area residents!

Please let us know if you require additional information or have any questions about our proposal.

Sincerely,



Heather Cuyler, CPRP, CPSI, CPO



Nancy Lonnett Roman, Principal



MORTON FIELD COMPLEX MASTER SITE PLAN

Upper St. Clair, Pennsylvania

PROPOSAL TO PROVIDE PROFESSIONAL LANDSCAPE ARCHITECTURAL SERVICES

SCOPE OF WORK

Information Gathering Phase

1. Prepare site base mapping utilizing available GIS data (*online and from Township sources*). Identify property boundary and adjacent uses/zoning, existing vehicular and pedestrian access, wooded areas, topography and slopes, natural resources, and easements or other restrictions.
2. Review Township of Upper St. Clair Parks and Recreation Plan completed in 2016 to compare and summarize current recreation facilities offered and favored within the Township (including specifically the offerings at Boyce Mayview Park).
3. Perform a site visit to take site photos, and to analyze suitability of existing site areas for public recreation use, environmental preservation or education, vehicular and pedestrian circulation patterns, gathering spaces, views, habitat potential, areas lacking needed shade, etc. Review current facilities at Boyce Mayview for comparison.
4. Prepare a plan view site analysis of existing conditions with existing site photos identifying key areas.
5. Meet with Study Committee to review information collected (*Study Committee members to be determined by the Board of Commissioners*).
6. During the meeting, discuss:
 - a. Current Park uses, peak days and times, age groups/level of participation, support facilities (concessions, parking, delivery, other), which facilities are used concurrently, past resident comments on the Park, etc. to understand which current facilities are desired, lacking or underutilized.
 - b. Current sensitive environmental resources to protect or mitigate (including the issues with the slopes between fields).
 - c. Current maintenance practices and how improvements could impact or reduce these efforts.
 - d. Current areas in need of shade or shelter.
 - e. Current conflicts between vehicular and pedestrian circulation patterns, and how to improve them. Identify sizes and types of vehicles that access the site (*busses, delivery, cars, emergency, other*).
 - f. Design considerations for the proposed improvements, such as field sizes, materials, lighting, ADA access, municipal park and recreation standards or

practices utilized by the Township that support a quality image, use of low-impact sustainable design practices/ green materials, Key persons in the community to interview to gather input.

- g. Goals for upcoming Study Committee meetings

Design Alternatives Phase

- a. Based on information gathered, prepare up to two sketch ideas for the site. Show relationships between facilities and features, circulation patterns, and delivery access. Identify environmentally sensitive or special areas, shade pockets, play opportunities, gathering spaces, etc.
- b. Assemble character images representing the design ideas.
- c. Meet with the Study Committee to review design alternatives and obtain input. Review and receive feedback from the committee on the alternatives, to select the design direction for the proposed master plan. Discuss possible phasing of improvements.
- d. Revise design into one master plan and prepare an opinion of probable construction costs based on the logical sequencing and phasing of improvements.
- e. Meet with Study Committee to review preferred concept, estimates, and phasing.

Summary Report of Findings

- a. Finalize Park Master Plan with descriptive notes, and character images.
- b. Prepare Phasing Plan.
- c. Finalize Opinion of Probable Construction Costs based on phasing and anticipated funding sources.
- d. Prepare Master Plan Summary report, summarizing planning process and conclusions into a written report.

Deliverables

Deliverables for this effort will include visual materials illustrating the existing conditions of the fields and the possibilities that can be generated to improve them. Deliverables will guide the construction and rehabilitation phases of the project.

Digital files of the following deliverables will be provided to the Township:

- *Color rendered Master Site Plan identifying proposed improvements*
- *Brief narrative and visuals summarizing the planning process*
- *24" x 36" color visual illustrations of proposed improvements*
- *Descriptive Plan details and images*
- *Park Phasing Plan*
- *Opinion of Probable Construction Costs (based on Phasing)*
- *Summary report of collective findings*

KEY PERSONNEL

The following personnel will be involved in your project:

PASHEK+MTR

Principal:

Nancy L. Roman, RLA, LEED AP

Nancy Lonnnett Roman, Principal at Pashek+MTR, is a registered Landscape Architect with extensive knowledge in the creative design of sites of all scales and types, including parks, playgrounds, and recreational fields for various schools and municipalities. Recent designs include an NCAA synthetic turf soccer/lacrosse field for both Westminster College and LaRoche College; and community playgrounds for Cranberry Township Community Park and the Miracle League playground at Graham Field. She has also designed both grass and synthetic turf fields for several K-12 facilities in western Pennsylvania.

Project Responsibilities: Project oversight, design, meeting attendance with Owner.

Project Manager/Coordinator

Heather Cuyler, CPRP, CPSI, CPO

Heather is experienced in developing and implementing park and recreation philosophies and policies, planning, and grant writing and administration. She successfully secured grants through many sources including DCNR, DEP, DCED, PennDOT, The Port of Pittsburgh, Pirate Charities, and The Pittsburgh Foundation. Clients quickly recognize and immediately benefit from her exceptional abilities to create and implement recreational programs, trails, manage budgets, and oversee recreation operations, parks and maintenance.

Project Responsibilities: Project management, design, funding, meeting attendance with Owner.

Project Landscape Designers

Landscape Designers at Pashek+MTR will also work on your project, providing graphic and design support, document preparation and general assistance through the completion of the project.

Project Advisor

John Buerkle will serve as project advisor. John brings over 30 years of recreation and park planning, design and implementation experience to your project.

ACA ENGINEERING

Pashek+MTR will engage ACA Engineering, a Pittsburgh-based geotechnical engineering firm to perform a site inspection, review of soils, geology and mine mapping, land slide prone soils mapping and guidance on potential concerns and issues on the site (including erosion and potential geotechnical issues with the slopes between the flat areas of the park). ACA Engineering will then make recommendations on recommended next steps to address the areas. Core borings are not included in this scope of services and may be identified as necessary next step.

COMPENSATION

For the scope of work described, we propose a fixed fee of \$32,910, including reimbursable expenses. *Additions to the scope including additional meetings, drawings, perspective renderings, or other requested material would be billed hourly in addition to the fee.*

Pashek + MTR, Ltd. 2021 Rate Schedule

<i>Senior Principal</i>	\$140.00
John Buerkle	
Nancy Lonnett Roman	
<i>Principal</i>	\$ 110.00
Kara Roggenkamp	
Sara Thompson	
<i>Senior Professional</i>	\$105.00
Eric Brightman	
Heather Cuyler	
Elaine Kramer	
Jenni Easton	
Tricia Johnson	
<i>Associate Professional</i>	\$85.00
Adriana Bowman	
Max Geise	
Heather Fuller	
Keely McDonald	
Amber Wilkins	
<i>CAD Operator</i>	\$65.00
Matt Shaffer	
<i>Administrative / Intern</i>	\$60.00

Reimbursable expenses, plus mileage, will be billed at the direct expense plus ten percent (110%).

OUR STUDIO

Our main office is located in the Deutschtown National Historic District, on the City of Pittsburgh's North Side.

Number of staff: 14

Licensed landscape architects: 6

Certified planners: 1

Staff with LEED training: 5

Certified meeting facilitator: 1

Certified playground safety inspector: 1

Pashek+MTR is a woman-owned small business.

OUR PRACTICE AREAS

Sustainable Site Design

Parks and Recreation Planning and Design

Play Spaces

Urban Spaces & Civic Design

Public Gardens

Active Transportation Plans

Implementable Comprehensive Planning

Comprehensive Park, Recreation and Open Space Plans

Trail Planning and Design

Green Infrastructure

Education, Therapeutic & Sensory Gardens

Private Gardens

Cemetery Design

Planting Design

Historic Landscapes

GIS Mapping

Creating exceptional places that connect people with the natural world and with each other.



Pashek + MTR listens attentively and follow through conscientiously in order to create exceptional places. We value listening to our clients and being responsive to their needs. Underlying that responsiveness is respect – for the communities where we work, for the natural and built environment, and for the people who use the spaces we plan and design. Our process helps connect visionary ideas to implementable solutions, rooted in improving quality of life for all.

As an award-winning landscape architecture and community planning firm we are committed to improving our environment. We have over thirty years of experience in planning and design of greenways, parks, and trails throughout Pennsylvania, Maryland, and New York. We have decades-long relationships with many of our clients, helping them plan for and respond to changes in audience, community needs, and funding opportunities. We create places that connect people with nature and with each other.

The foundation of our work is sustainability. Our planning process helps stakeholders understand the value of the natural environment and how to conserve and enhance it, while meeting the needs of stakeholders and the community.

Last, we recognize that a plan that sits on the shelf is of no value. Therefore, we are leading the way by creating the implementable planning process. This process results in an action oriented workbook that provides you with the tools and guidance required to implement your vision.

A WOMEN BUSINESS ENTERPRISE

619 E. Ohio St., Pittsburgh, PA 15212 | 412.321.6362 | pashek+mtr.com



OUR APPROACH

Our clients can expect a collaborative approach based on **communication, respect, knowledge and creativity.**

Communication

- We work with our clients to generate visionary ideas, compelling stories, and implementable solutions.
- Our designers and planners are trained in facilitating meetings, identifying win-win strategies, and resolving conflicts.
- We have a reputation for responsiveness and client service.
- Our design process helps foster stakeholder involvement and build consensus.

Respect

- Our practice is built on respect for our clients, for the communities in which we work, for the natural and built environment, and for the people who use the spaces we plan and design.
- We strive to create positive change through our work.
- We apply principles of sustainability, resilience, equity, and wellness in all that we do.
- Our deep commitment to improving the world around us enables us to create exceptional places that connect people with the natural world and with each other.

Knowledge

- Every project is different and requires us to understand the history, context, environment, and people involved.
- We draw on decades of experience to provide our clients with expert advice.
- Our technological capabilities allow us to offer a wide range of services.

Creativity

- We tailor the specific steps of the design process to each client's needs.
- We push ourselves to explore all options and learn new techniques and technologies in order to cultivate creative design solutions.
- We seek out diverse experiences and draw on many sources of inspiration in order to generate fresh ideas.
- We use our graphics toolbox to help our clients envision positive change.

PROJECT REFERENCES

Master Site Development Plans and Park Improvements

LaRoche University Multi-Purpose Synthetic Turf Field

J.R. Young, Associate Vice President for Facilities Management
9000 Babcock Boulevard
Pittsburgh, Pennsylvania 15237-5808
(412) 536-1100
jr.young@laroche.edu

Sewickley Academy Multi-Purpose Synthetic Turf Field

Tim Hastings, Director of Buildings and Grounds
315 Academy Avenue
Sewickley, PA 15143
(412) 741-2230
thastings@sewickley.org

Penn State Beaver Multi-Purpose Sports Court

Adam Rathbun, Director of Business & Finance
101 Ross Administration Building
Monaca, PA 15061
(724) 773-3551
awr130@psu.edu

Cranberry Township – Uniting Playground, Miracle League Field Playground, North Boundary Park Crocodile Cove

Pete Geis, Parks and Recreation Director
Cranberry Township Municipal Building
2525 Rochester Road
Cranberry Township, PA 16066
(724) 776-4806 ext 1127
pete.geis@cranberrytownship.org

New Wilmington Borough Community Park Master Plan & Park Improvements

Sharonn Edmiston, Council Administrator/Treasurer
New Wilmington Borough
134 High Street
New Wilmington, PA 16142
724-946-8167
sharonn@zoominternet.net

Alameda Park Master Plan and Master Plan Update, and Various Alameda Park Improvements

Lance Welliver, Director
Butler County Parks Department
184 Alameda Park Road
Butler, PA 16003-1208
724-284-5383
lwelliv@co.butler.pa.us



CLIENT

LaRoche College

OVERVIEW

Multi-purpose Athletic Field

PROGRAM

Multi-purpose synthetic turf field for soccer and lacrosse, future athletic offices, concessions stand, pedestrian and vehicular circulation, grading and stormwater management and permitting

SERVICES

Master plan, final design, construction documentation, permitting, and construction observation

La Roche College Athletic Field Pittsburgh, PA

Pashek + MTR was selected by LaRoche College to prepare a master plan, and subsequently lead a team to prepare final design, construction documents, permits, and construction observation services for a new synthetic turf multi-purpose athletic field. A master plan was prepared to advise the College on the optimum layout and arrangement of future improvements, given the hilly terrain and current locations of existing fields to remain.

The master plan resulted in a multi-purpose synthetic turf field for soccer and lacrosse, complete with spectator seating and sports field lighting. Offices for the athletics directors, a concession stand, and outdoor batting cages were also included, along with ample green space and a pavilion for team gatherings. The existing parking was expanded to accommodate the new facilities. Pedestrian circulation was an important consideration to provide accessibility between venues, and the safe passage of students and visitors to the venues within the site.

Construction documents were prepared and necessary permits were obtained for Township approval, as well as, a PA DEP NPDES permit for earth disturbance.



CLIENT
Westminister College

OVERVIEW
Redesign of soccer/lacrosse field and softball field

PROGRAM
Multi-purpose synthetic turf field for women's and men's soccer and lacrosse and a women's softball field, new scoreboards, field lighting and sound system, new seating that is ADA accessible, improved stormwater management and planting designs

SUSTAINABILITY
Rain garden, infiltrating subsurface storage, native plants, preservation of riparian buffer

SERVICES
Schematic design, design development, constructions documents, bidding and construction observation

Westminister College Athletic Fields

New Wilmington, PA

Westminister College desired to upgrade its athletic facilities to improve the athlete's and student body collegiate experience. This included a complete field replacement of the men's and women's soccer and lacrosse field with synthetic turf, LED lighting, fencing and safety netting, and terraced spectator seating. The field and seating were designed to meet ADA standards, providing access to both players and coaches as well as visitors. The field was enlarged to exceed minimum standards for NCAA.

Pashek+MTR designed the field to creatively fit into a very limited site area, while retaining the aesthetics of the campus and accommodating the future construction of new, adjacent tennis courts.

A new women's softball field was also designed for the College. The new field sports new dugouts and fencing, an ADA pathway from the existing parking, and new bleacher seating. Issues of poor drainage were addressed in the new design. A rain garden mitigates the stormwater runoff generated from the small increase in impervious surface. The field was also designed to enhance the player and spectator experiences.

Construction is slated to begin in late 2019 and completed in 2020.



Images by depiction Illustrations

CLIENT

City of Pittsburgh

OVERVIEW

Design of a two-acre neighborhood park highlighting stormwater features along with a playground and multi-purpose ball field

PROGRAM

Inclusive play areas, picnic shelter, accessible perimeter walking route, art, restrooms with adult changing table, basketball court, pickle ball courts, stormwater green infrastructure, boardwalk, coach-pitch ball field

SUSTAINABILITY

Off-street stormwater capture to cascade into park via wet-dry stream bed, rain gardens, underground water storage, native plants, additional trees, pervious paving, meadow and low mowing planting, 95% of playground components are recyclable, PVC-free playground components

SERVICES

Community process facilitation, schematic design, design development, construction documents, bidding, construction observation

Wightman Park Pittsburgh, PA

Within years of completing a master plan for improvements at Wightman Park, the City of Pittsburgh selected Pashek+MTR to lead a team to take the project through construction.

Collaborating with the Pittsburgh Water and Sewer Authority (PWSA) and community partners, the project refined the ideas of the master plan via public involvement in schematic design. The design for park improvements retains the goal of making the 2-acre park desirable for use by neighborhood residents of all ages and abilities.

A simultaneous project by the City and PWSA will create "green streets" on 6 surrounding acres to slow down runoff and divert stormwater toward Wightman Park. Pashek+MTR's design for park improvements employs terrain change to carry runoff into the park via a stormwater cascade to a constructed rain garden situated in the middle of the park. Overflow from this stormwater feature will pass into series of underground r-tanks beneath the ball field, basketball court, and playground for detention and infiltration.

Visitors will be able to interact with green infrastructure features at every point from sidewalk to basin, including at the rain garden via a boardwalk. Interpretive signs and a viewing platform at street level will encourage visitors to look at stormwater in a new way. Construction is scheduled to be completed in 2020.



Photo by StudioMLA

CLIENT

Cranberry Township & Miracle League of Southwestern Pennsylvania

OVERVIEW

Community park improvements

PROGRAM

Accessible play space, customized with baseball and pirate (Pirate!) themes.

SERVICES

Master planning, design, construction documentation, cost estimating and construction observation.

Graham Park Ballfields and Playground Cranberry Township, PA

At Graham Park in Cranberry Township, it's time to "Play Ball!"

Located adjacent to the Miracle League Ballfield, the fully accessible Out of the Park Playground project at Dick's Sporting Goods Sports Complex celebrates baseball, providing features that invite children with different abilities or physical challenges to join the fun.

Among the enticing new elements that complement the adjacent Miracle League baseball field are:

- Pirate Ship play area, sponsored by the Pittsburgh Pirates, which includes playground equipment, swings, trees and a shade structure.
- The Catcher's Mitt, which provides playground equipment, seating, a shade structure and trees.
- Center Field Plaza, where spectators can sit in an oversized baseball glove.
- The Entrance Area, where visitors pass beneath an oversized big bat.
- The whimsical features evoke a sense of playfulness and encourage interaction, all tied into the baseball theme.



CLIENT

Cranberry Township

OVERVIEW

Community destination playground

PROGRAM

Accessible themed play elements, themed tree and vine climbers, sheep spring rockers, log tunnel, mushroom steppers, rolling play hill, nature sounds speakers, musical mushroom chime, clock tower climber with kid activated chime, mobius climber, dome net climber, wavy pole climbers, tuned drums, brick paving, exposed aggregate concrete, wood plank pavers, artificial turf playground surface, rubber playground surface, textured leaf and hand print border, gravel paving, stepping stones, accessible ball rolling troughs, gathering space, seat walls, stone tower entry feature, themed fencing.

SERVICES

Master planning, playground design, construction documentation, cost estimating, construction observation.

Kids Castle

Cranberry Uniting Playground, Cranberry, PA

The Cranberry Uniting Playground celebrates universal design by providing a sensory-rich, accessible play environment for children of all ages and abilities. The playground layout is organized as a representation of Cranberry Township's past, present and future. Sensory experiences, cooperation, discovery, and pretend play, as well as physical activity, are incorporated into three interconnected themed play spaces.

The "Yesterday" play space has a rustic theme that reflects Cranberry township's rural past. It features tree and vine climbers, sheep spring rockers, a log tunnel, rolling play hills, a musical mushroom that chimes when spun, and push button activated speakers that play nature sounds. The central element of the "Today" play space is a colorful clock tower climber with slides. A chime on a motion sensor sounds when children approach the tower. The "Tomorrow" play space has colorful futuristic mobius climbers, a dome net, and wavy poles, as well as colorful tuned drums to play. A variety of ground surfaces, colors, and textures throughout all three play areas encourage movement and exploration. Kids can follow textured concrete borders with hand prints and leaf prints that surround the play surface.

Caregivers can relax while keeping an eye on their kids in the gathering space that overlooks the playground. Nearby, an accessible ball-rolling trough lets children explore cause and effect, gravity and physics. The Kids Castle Cranberry Uniting Playground brings kids and families together.



CLIENT

New Wilmington Borough

OVERVIEW

Community park master plan & implementation

PROGRAM

Facility and activity area improvements, accessibility improvements

SUSTAINABILITY

Establishment of riparian buffer, rain gardens, pervious pavements

SERVICES

Public involvement process, master planning, cost estimating, phasing, grant writing, design, construction documentation, cost estimating, permitting & construction observation

New Wilmington Borough Community Park

New Wilmington Borough, Lawrence County, PA

After conducting a master planning process for the existing New Wilmington Borough Community Park we assisted the Borough in successfully applying for several grants for implementation of recommendations developed during the planning process. The planning process included an extensive public input process with invigorating public input sessions, spirited council meetings, and consensus building steering committee meetings. The planning process resulted in the development of a road map for achieving following goals for the park:

- Multi-generational with activities for all ages
- Accessible to all
- Include good pedestrian connectivity within the Park and with surrounding land uses
- More environmentally sustainable
- Incorporate both active and passive play areas
- Meet the needs of New Wilmington Borough residents
- Have a unified aesthetic, Craftsman Style, consistent across the buildings, shelters, signs, light fixtures, and other park features
- Include high quality improvements that will be durable, easy to maintain, and aesthetically pleasing



CLIENT

Centre Region Council of Governments

OVERVIEW

Master plan and phase one construction of four tournament quality softball fields.

PROGRAM

Softball fields, rectangular field, concession stand, seating areas, trails, playground, picnic shelters, dog park, sand volleyball court, signage, meadows, rain gardens, parking, overflow parking, maintenance area

SUSTAINABILITY

Reduced lawn areas, rain gardens, permeable parking, solar powered score board, meadows, trail system that connects the community

SERVICES

Master plan, design development, construction documents, construction observation, regulatory and municipal approvals, renderings, public facilitation

Oak Hall Regional Parkland

Centre County, PA

Five Centre Region municipalities; College, Ferguson, Harris, and Patton Townships, and State College Borough; officially embarked on an expansion of their long-established cooperation to jointly fund the acquisition, development, and operation of at least two new “regional” parks. Pashek + MTR was hired to develop two master plans and design phase one.

The Oak Hall site was historically used for agriculture. Remnants of hedge rows were extended and enhanced to reflect on the history, frame views of nearby Nittany Mountain, and help preserve the surrounding agricultural character. Facilities were strategically placed to work with the natural landscape and reduce the amount of grading.

Sustainable features include a solar powered scoreboard, permeable overflow parking, rain gardens, meadows, and trails that connect to the surrounding community.

Nancy Lonnett Roman, RLA

Principal

nroman@pashekmtr.com

PROFESSIONAL EXPERIENCE

Nancy helps clients explore creative design solutions, emphasizing environmental sensitivity and a site's unique cultural and historic character. She has a passion for site design, and its influence on how users interact with outdoor spaces.

Her experience has taught her to comprehensively approach the planning stages of a project with constructability in mind. This includes allowing green stormwater management to guide the early stages of site design, rather than it being an afterthought. She excels at preparing construction documents for design-bid-build projects, including successfully navigating the municipal approval processes.

Nancy's award-winning designs include outdoor spaces at schools, parks, and health care facilities. She is skilled at working with architects and building owners to holistically integrate site and building design. In particular, Nancy is known for her expertise in developing beautiful, low maintenance plant combinations tailored to the particular conditions of each site. Nancy's thorough and thoughtful approach considers future maintenance so that her designs remain successful for years to come.

GIVING BACK

In the spirit of giving, and to encourage others to contribute to the environment and their communities, Nancy contributed to the establishment (through the Pennsylvania State University Board of Trustees) of the scholarship fund titled "Pashek, Lonnett, and Buerkle Scholarship in Landscape Architecture." The scholarship is available to Landscape Architecture majors who have a demonstrated interest in environmental issues.

LECTURES

- Green Roof and Wall Symposium (2017), Green Roofs for Healthy Cities and the University of Pittsburgh

SELECTED PROJECTS

- Mario Lemieux Center for Blood Cancer Center Healing Garden Green Roof
- Sewickley Academy Bus Loop and Field
- Beaver Borough Riverfront Park Master Plan
- Ohiopyle Stewart Place on the Green Playground
- Quaker Valley Middle School Field and Site Improvements
- LaRoche College Recreation Fields Site Redesign
- Community College of Beaver County Site Transformation and Redesign
- Allegheny County Office Building Green Roof Planting Design



EDUCATION

- 1985 Bachelor of Science in Landscape Architecture: Pennsylvania State University, College of Arts and Architecture

LICENSURE & CERTIFICATIONS

Registered Landscape Architect in Pennsylvania (# LA-000965-E) and West Virginia (#228)

LEED Accredited Professional

AWARDS

- Silver Award in Acute Care, UPMC Mario Lemieux Center for Blood Cancers Healing Garden Terrace, ASLA / Center for Health Design / Society of the Advancement of Gerontological Environments
- Merit Award, UPMC Mario Lemieux Center for Blood Cancers Healing Garden Terrace, ASLA PA-DE Chapter
- ASLA Year of Public Service program, Rebirth of a Log House
- Notable Award - Expanding the Cultural District; an Intergenerational Cultural Arts Park, Cleveland Competition Intergenerational Interplay
- People's Choice Award, Open Plan (Unbuilt), World Peace Interactive Water Feature, ASLA PA-DE Chapter
- Merit Award, Open Plan (Unbuilt), Backyard Play Space, Osborne Elementary, ASLA PA-DE Chapter

Heather Cuyler, CPRP, CPSI

Recreation Planner

hcuyler@pashekmttr.com

PROFESSIONAL EXPERIENCE

Heather directs the firm's recreation planning activities including feasibility studies, comprehensive recreation, park and open space plans, and specialty plans. Heather specializes in park and recreation management, maintenance planning, intergovernmental cooperation, public private partnerships and business planning. Heather also writes grants, conducts needs assessments, leads public participation processes and assists with park master planning.

Heather served as Parks and Recreation Director in Marshall Township, Allegheny County for 17 years. Her strong municipal background adds breadth, vitality and real world experience to Pashek + MTR's ongoing commitment to our parks and recreation clients.

Heather has successfully secured grants through many sources including DCNR, DEP, DCED, PennDOT, The Port of Pittsburgh, and regional foundations. Clients quickly recognize and immediately benefit from her exceptional abilities to create and implement recreational programs, manage budgets, and develop recommendations for recreation operations, parks and maintenance.

Heather has been an integral part of the Pennsylvania Recreation and Parks Society's annual conferences, serving in various leadership capacities over the last 15 years. As the Co-Chair for the PRPS Conference in 2010 and 2016, she received a Presidential Citation. She also received two Excellence in Programming Awards and an Excellence in Recreation Publication Award. She is a committed volunteer with the Moraine Preservation Fund (MPF), a non-profit friends group which supports Moraine State Park, serving as the president, vice president, and currently, the secretary of the organization's board of directors. Heather volunteered with the Moraine Preservation Fund Osprey Reintroduction Project and served as the project lead for the Barn Owl Satellite Telemetry Program. She has been actively involved with the MPF since 1993.

SELECTED PROJECTS

As a Consultant and Recreation Planner for Pashek + MTR

- Playground Safety Inspections, Various Sites
- Butler Township Youth Baseball Study, DCNR Peer to Peer Grant
- Honeybrook Township, Chester County, Comprehensive Recreation, Parks and Open Space Plan
- Belmont Pool Feasibility Study
- Marshall Township Community Center Feasibility Study
- Erie to Pittsburgh Trail Alliance Strategic Plan
- Beaver County Comprehensive Recreation, Parks & Open Space Plan
- Churchill, Monroeville, Wilkins Comprehensive Plan
- Steel Valley Comprehensive Recreation, Parks and Open Space Plan
- JM Hall Jr. Park Master Plan
- Marshall Township Comprehensive Recreation, Parks and Open Space Plan
- Venango Trail, Allegheny Land Trust
- Commodore Perry Regional Trail



EDUCATION

- 2007 National Recreation and Park Association Directors School
- 1994 Bachelor of Science, Wildlife and Fisheries: The Pennsylvania State University, University Park, PA

CERTIFICATIONS & AFFILIATIONS

- Certified Parks and Recreation Professional, National Recreation and Park Association
- Certified Playground Safety Inspector, National Recreation and Park Association
- 2018 and 2010 Pennsylvania Recreation and Parks Society DCNR Leadership Summit Member
- Member, National Recreation and Park Association
- Member, Pennsylvania Recreation and Park Society
- President, Recreation Alliance of North Pittsburgh
- Governmental Affairs and Awards Committees, Pennsylvania Recreation and Park Society
- District 1, President, Pennsylvania Recreation and Park Society

"Heather Cuyler is highly competent professional, whose deliverables are creative, top-quality -and on time! She's delightful to work with and I'm proud to recommend her."

Tim Herd, CEO, Pennsylvania Recreation and Parks Society

John O. Buerkle, Jr., RLA, AICP

President

jbuerkle@pashekmttr.com

PROFESSIONAL EXPERIENCE

Over the past 30 years, John's work has established Pashek + MTR as a leader in the planning and design of parks, greenways, trails, open space, active transportation improvements, and walkable communities. He has managed over \$25 million dollars of construction improvements in the tri-state area. Further, John has successfully assisted many of our clients in securing grants to fund their projects. John's consensus building approach meets our clients' needs while incorporating sustainable design principles and identifying opportunities to maximize economic development impact within communities.

John is experienced in all aspects of recreation, park, greenway, open space and trail planning, design and construction. Further this experience ranges from large scale multi-county planning projects to detailed site design for recreation and park improvements.

John holds a FAA certification as a small Unmanned Aircraft Systems (sUAS) Remote Pilot which he utilizes to document projects for clients.

CLIENTS

- Pennsylvania Department of Transportation
- Pennsylvania Department of Conservation and Natural Resources, Bureaus of Conservation and Recreation, State Parks, and Forestry
- U.S. Forest Service, Allegheny National Forest
- PA County Government Agencies
- NY County Government Agencies
- MD County Government Agencies
- PA Municipalities
- Allegheny County Parks Department
- Allegheny County Department of Public Works
- City of Pittsburgh, Department of Public Works
- Pittsburgh Parks Conservancy
- U.S. Department of Veterans Affairs, National Cemetery Administration
- NY Municipalities
- Not-for-Profit Organizations
-

SELECTION OF PROJECTS

- Cook Forest State Park Visitor Center, PA DCNR
- Laurel Mountain State Park Ski Area Improvements, PA DCNR
- Wightman Park Improvements, City of Pittsburgh
- Townsend Park Improvements, City of Pittsburgh
- Paulson Spray Park, City of Pittsburgh
- Arlington Spray Park, City of Pittsburgh
- Bloomfield Park Roller Hockey, Bocci and Playground Improvements
- Allegheny County Parks Bike, Blade and Board Parks, Boyce and South Park
- Allegheny County Parks Ski Area Improvements and Snow Tubing Park, Boyce Park
- New Wilmington Borough Community Park Improvements
- Allegheny National Forest Equestrian Trails, U.S. Forest Service



EDUCATION

- 1989 Bachelor of Landscape Architecture: Pennsylvania State University College of Arts and Architecture
- 2010 International Mountain Biking Association Trail Care Crew Training, IMBA Sustainable Trail Design
- 2013 Certificate of Academic Achievement, Urban Power to Prosper Class of 2013, University of Pittsburgh Joseph M. Katz School of Business
- 2016 Public Interest Design Institute Social Economic Environmental Design (SEED) Training

LICENSURE & CERTIFICATIONS

Pennsylvania Registered Landscape Architect LA-001240-E, American Institute of Certified Planners (AICP), Social Economic Environmental Design (SEED) Certification FAA Small Unmanned Aircraft Remote Pilot Certification No. 4024867

AWARDS

- Dead Mans Hollow Conservation Plan - Governors Award of Environmental Excellence
- Chautauqua County Greenway Plan - Upstate New York APA Award for Planning Excellence in Comprehensive Planning
- The Dam Park at Austin: Master Plan and Economic Development Strategies - Pennsylvania Chapter APA Planning Excellence Best Practice Award

PUBLICATIONS

Pennsylvania Trail Design & Development Principles: Guidelines for Sustainable Non-Motorized Trail Design

MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: March 26, 2021
Subject: **DISCUSSION RE. APPROVAL OF CONTRACT FOR ADMINISTRATION BUILDING ELEVATOR MODERNIZATION/REBUILD**

The elevator that services the Library in the Township's administration building is an original piece of equipment from the "Project 2000" renovation in the mid-1980s. It is now in need of a modernization and rebuilding.

Staff received three (3) proposals for the elevator modernization/rebuilding with Industrial Commercial Elevator being the best responsible bidder. Staff is therefore seeking approval to enter into a contract with Industrial Commercial Elevator for \$69,500.00.

The elevator modernization will include, but is not limited to: non-proprietary controllers; motor, pump, power unit upgrades; new wiring; new car hoist; new toe guards; renovate channel and buffers; new switches; door upgrades; door safety upgrades; and, compartment interior. This project will require the elevator to be shut down for two to four weeks.

Work was planned for 2020; however, it was delayed due to the pandemic response. The elevator project restart was reviewed with Mark Edelman, Township Architect on the Municipal Building Phase #5 "Next Generation" project, and he has recommended the Township proceed with the elevator improvements. The funding for this project is allocated in the 2021 Capital Projects Fund for Municipal Building Improvements.

Staff will recommend that the proper Township Officials be authorized to enter into a contract with Industrial Commercial Elevator at the April 5, 2021 Regular Meeting of the Board.



/pec

MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: March 26, 2021
Subject: **DISCUSSION RE. APPROVAL OF CONTRACT FOR PUBLIC WORKS BUILDING ROOF REPLACEMENT**

The current 25-year-old roof of the Public Works building is constructed of rubber sheeting and is very near end life. The building itself was constructed over 47 years ago.

Staff received three (3) proposals for the Public Works roof replacement with McChesney Lueck Roofing, LLC being the best responsible bidder. Staff is therefore seeking approval to enter into a contract with McChesney Lueck Roofing, LLC to replace the roof under the PA COSTARS government Contract #008-533 for \$117,400.00, which includes the cost of replacement and labor. The proposed replacement roofing is a Carlisle Syntec Rubber membrane material with a fleece backing, which will be installed over the existing membrane.

Work on the Public Works roof replacement was delayed in 2020 due to the pandemic response. The funding for this project is allocated in the 2021 Capital Projects Fund for Public Works Building Improvements.

Staff will recommend that the proper Township Officials be authorized to enter into a contract with McChesney Lueck Roofing, LLC at the April 5, 2021 Regular Meeting of the Board.

/pec



MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: March 26, 2021

Subject: **DISCUSSION RE. APPROVAL FOR A FORMAL GRANT APPLICATION THROUGH THE REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM FOR THE UPPER ST. CLAIR TOWNSHIP LIBRARY – NEXT GENERATION LIBRARY IMPROVEMENT PROJECT**

The Township applied back in August of 2020 for a grant through the Redevelopment Assistance Capital Program (RACP) for the Upper St. Clair Township Library – Next Generation Library Improvement Project. The Township was advised that the project is eligible to receive funding in the amount of \$250,000. In order to be awarded this funding, the Township must now complete a formal application.

Staff will prepare the appropriate Resolution for the April 5, 2021 Regular Meeting of the Board to authorize Mark S. Mansfield, Assistant Township Manager, to file all applications, documents, and forms between the Township of Upper St. Clair and RACP.

Staff will recommend that the Resolution be adopted at the April 5, 2021 Regular Meeting of the Board.



/aw

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MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: March 26, 2021

Subject: **DISCUSSION RE. APPROVAL FOR A GRANT APPLICATION THROUGH THE DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES COMMUNITY CONSERVATION PROGRAM FOR THE MORTON COMPLEX/COMMUNITY GARDENS CONNECTION – PHASE IIB PERIMETER TRAIL PROJECT IN BOYCE MAYVIEW PARK**

The Township desires to apply for grant funding through the Department of Conservation and Natural Resources (DCNR) Community Conservation Program, in the amount of \$50,000 for the Morton Complex/Community Gardens Connection – Phase IIB Perimeter Trail project.

Staff will prepare the appropriate Resolution for the April 5, 2021 Regular Board Meeting to authorize Mark S. Mansfield, Assistant Township Manager, to file all applications, documents, and forms between the Township of Upper St. Clair and DCNR.

Staff will recommend that the Resolution be adopted at the April 5, 2021 Regular Meeting of the Board.

/ayw



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MEMORANDUM

To: Board of Commissioners

From: Matthew R. Serakowski, Township Manager

Date: March 26, 2021

Subject: **DISCUSSION RE. APPROVAL FOR A GRANT APPLICATION THROUGH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE MORTON COMPLEX/COMMUNITY GARDENS CONNECTION – PHASE IIB PERIMETER TRAIL PROJECT IN BOYCE MAYVIEW PARK**

The Township desires to apply for a grant through the Department of Community and Economic Development (DCED) in the amount of \$125,000 for the Morton Complex/Community Gardens Connection – Phase IIB Perimeter Trail Project.

Staff will prepare the appropriate Resolution for the April 5, 2021 Regular Board Meeting to authorize Mark S. Mansfield, Assistant Township Manager, to file all applications, documents, and forms between the Township of Upper St. Clair and DCED.

Staff will recommend that the Resolution be adopted at the April 5, 2021 Regular Meeting of the Board.

/ayw



MEMORANDUM

To: Board of Commissioners
From: Matthew R. Serakowski, Township Manager
Date: March 26, 2021
Subject: **APPOINTMENT OF AT-LARGE COMMISSIONER FOR THE REMAINDER OF 2021**

In order to proceed with the recommendation on the appointment of the At-Large Commissioner position for the remainder of 2021, it will first be necessary for the Board to suspend a provision of the Township Code, Chapter 19, "Board of Commissioners", to permit formal action this evening.

Section 19.6.2 of the Township Code, sets forth that action by the Board at Informational and General Affairs meetings shall be limited to routine non-legislative matters. The section further provides the Board may suspend this requirement, by motion and majority vote.

Per Section C-311 of the Home Rule Charter the Board has 30 days after a vacancy occurs to fill the unexpired term. The deadline is Thursday April 1, 2021. It is recommended the Board take formal action Monday evening, March 29, 2021 at the Informational and General Affairs Meeting to fill the vacancy. The successful candidate may then take the Oath of Office at the Regular Meeting of the Board scheduled for Monday, April 5, 2021.

It is therefore recommended the Board take action to suspend Section 19.6.2 of the Township Code for purposes of filling the unexpired term for the remainder of 2021 for Commissioner At-Large. This may be accomplished by a simple motion and roll call vote. Upon completion, the presiding Commissioner may then request a motion on an appointment to fill the Board vacancy followed by a roll call vote.



Sharedmanager/memos/appointmentatlarge29Mar2021

MEMORANDUM

To: **Matthew R. Serakowski, Township Manager**

From: **Adam A. Benigni, Director of Planning and Community Development**



Date: **March 26, 2021**

Subject: **COMMUNITY DEVELOPMENT DEPARTMENT GENERAL AFFAIRS ITEMS FOR
THE INFORMATIONAL AND GENERAL AFFAIRS MEETING ON MARCH 29, 2021**

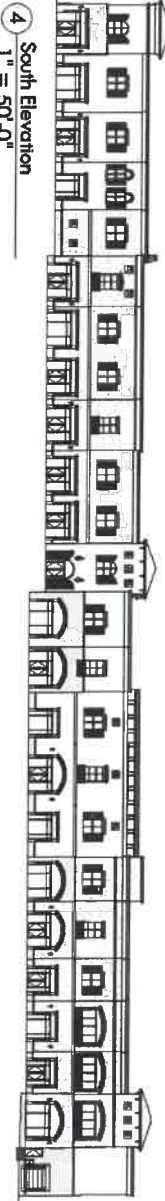
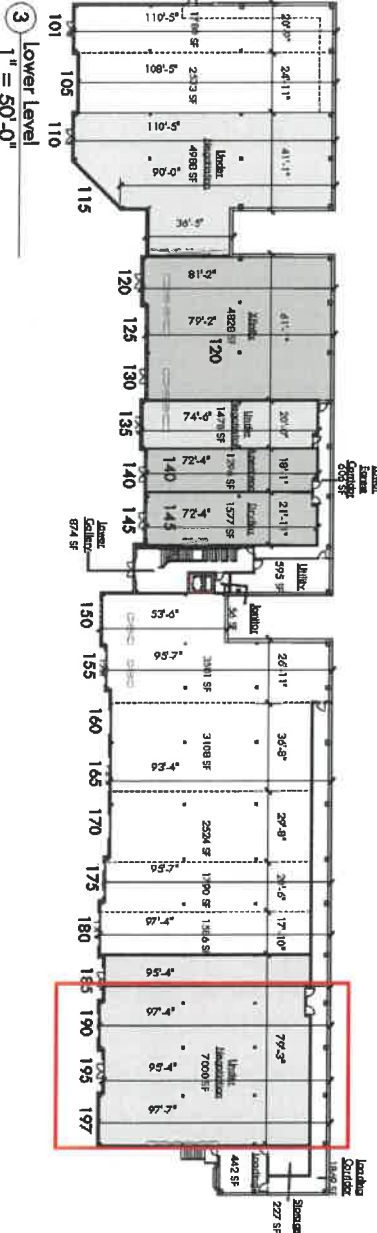
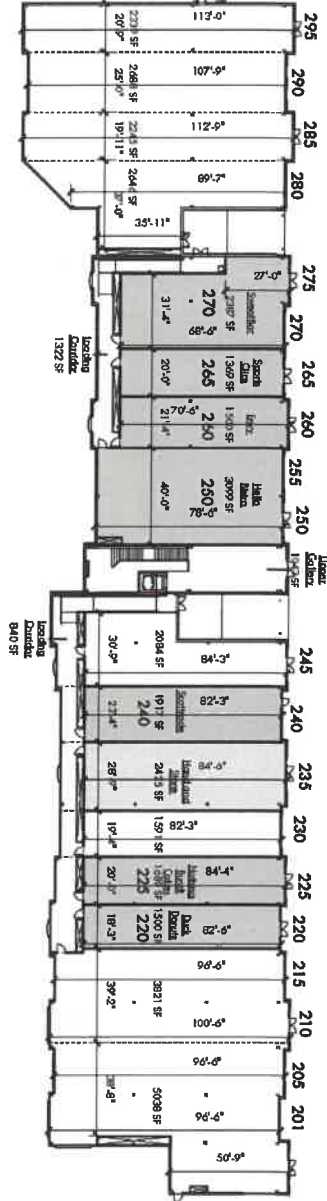
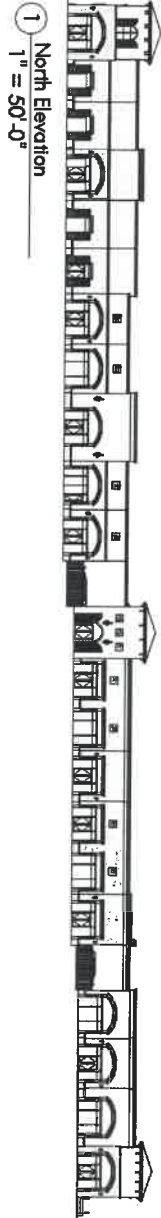
**1. RECOMMENDATION RE. ESTABLISH PUBLIC HEARING DATE RE.
APPLICATION FOR TRANSFER OF LIQUOR LICENSE – FIRST WATCH
RESTAURANTS, INC.**

First Watch Restaurants, Inc. has requested the transfer of Liquor License R-12276 from First Watch Restaurants, Inc. located at 207 Bettis Road, West Mifflin, PA, 15122 to First Watch Restaurants, Inc. located at 100 Siena Drive, Suite 190, Upper St. Clair, PA, 15241. The Commonwealth of Pennsylvania requires local municipalities to hold a public hearing on the transfer of liquor licenses.

Staff recommends that the public hearing be scheduled for Monday, May 3, 2021. This may be accomplished by a simple motion and voice vote.

Attachment

1. Site Plan – Siena at St. Clair



DESMONE ARCHITECTS
ONE FOURTH OF SQUARE
PITTSBURGH, PA 15201
TEL: 412.268.5122
FAX: 412.268.5122
WWW.DESMONE.COM

New Development
Siena at St. Clair
1800 Washington Road, Upper St. Clair Township,
Allegheny County, PA, 15241

Scale: 1" = 50'-0"
Drawing Number:
A-000
© Desmone Architects 2016

Date: 2/7/2017
Project #: 3630
Owner: 1800 Washington
Client: Reed Associates,
LLC

Drawing Title:
Merchandising Plan

**BOARD OF COMMISSIONERS INFORMATIONAL
AND GENERAL AFFAIRS MEETING MINUTES**

February 22, 2021

The Informational and General Affairs Meeting of the Board of Commissioners of the Township of Upper St. Clair, duly advertised and posted in accordance with law, was called to order at approximately 7:30 PM, Monday, February 22, 2021, in the Community & Recreation Center, 1551 Mayview Road, Pittsburgh, PA 15241.

PRESENT:	Commissioner Paoly	Vice President
	Commissioner Enck	
	Commissioner Orchowski	
	Commissioner Pardini	
	Commissioner Waller	
	Matthew R. Serakowski	Township Manager
	Mark S. Mansfield	Assistant Township Manager
	Mark P. Romito	Director of Finance
	Adam A. Benigni	Director of Planning & Community Development
	Irving S. Firman	Township Attorney
	Jennifer Slagle, P.E.	Township Engineer
	Laura Long	Recording Secretary
EXCUSED:	Commissioner Christie	President
	Commissioner Plutko	

PUBLIC: Approximately 5 people attended.

ANNOUNCEMENTS

Commissioner Paoly announced that earlier in the evening, a special meeting was held to review a presentation of the municipal building renovation plans and that the Board met in Executive Session to discuss legal and personnel matters.

CITIZENS' COMMENTS

Mr. Demetri Shiry, 1309 Wellington Drive, shared a letter that he submitted earlier in the day by residents of Wellington Drive, Windsor Court and Deepwood Drive. He stated that the letter outlines their position with respect to the request for the two (2) year extension submitted by Tuscan Pointe. He indicated that the letter provides reasons and observations as to why the request should be denied, and he thanked the Board for their time, review, and consideration.

Commissioner Paoly thanked Mr. Shiry and indicated that his comments would be considered before any approvals the following week. He asked if there were any additional citizens comments from the public and there were none.

INFORMATIONAL ITEMS

COMMUNITY DEVELOPMENT – OLD BUSINESS

None.

COMMUNITY DEVELOPMENT – NEW BUSINESS

Discussion Re. PLC16-0008 – Tuscany Pointe PRD – Final Approval – Extension Request.

Mr. Benigni stated that Jeffrey W. Thomas, developer of Tuscany Pointe, has submitted a request for a two-year extension of the approval granted by the Board of Commissioners on November 7, 2016 by Ordinance No. 2154.

In response to Commissioner Paoly's inquiry, Mr. Firman stated that an outline of the process would be shared with the Board by the following week.

Commissioner Paoly asked if there were any additional comments from the Board and there were none.

OTHER AGENDA AND DISCUSSION ITEMS

Discussion Re. Disposal of Records.

Mr. Mansfield stated that Staff will prepare a Resolution for the March 1, 2021 Regular Meeting of the Board to authorize disposal of various Township records in accordance with the Municipal Records Retention and Disposition Schedule referenced in Chapter 11.7. of the Township Code. A list of records will be an attachment to the disposal Resolution.

Staff will recommend that the Resolution be adopted at the March 1, 2021 Regular Meeting of the Board.

Commissioner Paoly asked if there were any comments from the Board and there were none.

Discussion Re. School District Intergovernmental Agreement – Truxton Drive Earth Disturbance & Wall.

Mr. Serkowski shared that due to a heavy rain in June 2018 and underlying embankment conditions, a significant portion of the hillside located on Truxton Drive slid toward and onto the sidewalk and roadway west of the access road around Upper St. Clair High School Stadium field.

In 2019, discussions between the Township and Upper St. Clair School District began regarding potential remediation of this concern. The Township engaged Gateway Engineers to assess the stability of the hillside by reviewing the site location and conditions, conducting geological reconnaissance, and boring for subsurface exploration. Through such efforts, Gateway Engineers concluded that a portion of the embankment east of Truxton Drive has been experiencing long-term creep movement. The recommendation is to reconstruct the embankment.

As a result, the Township and School District have determined that it is mutually beneficial to pursue the reconstruction of the property on a cooperative basis.

This matter will be placed on the Board of Commissioners' Regular Meeting Agenda of March 1, 2021 for approval of Resolution No. 1697 by simple motion and roll call vote.

In response to Commissioner Orchowski's statement, Mr. Serakowski confirmed that the encroachment by the high school is currently on the hillside that the Township owns, and that both the School District and Township have agreed to pursue the reconstruction in cooperation with one another.

Commissioner Paoly asked if there were any comments from the Board and there were none.

Status Report Re. Public Works Committee of the Board of Commissioners Meeting.

Commissioner Waller reported that the Public Works Committee met on Friday to discuss the streets that would be paved this upcoming year. George Kostelich and Dan Flatz provided photographs of current conditions of the streets in need of repair and shared details regarding the bids received to complete the work for the 2021 Road Resurfacing Improvements.

Commissioner Paoly noted that he attended the meeting and commended Staff for preparing a thorough presentation.

Commissioner Paoly asked if there were any comments from the Board and there were none.

Discussion Re. Approval of Contracts.

- Truxton Drive Retaining Wall Installation

Mr. Mansfield stated that in 2019, discussions with the Upper St. Clair School District began regarding the remediation of the landslide located east of Truxton Drive, just west of the access road around the Upper St. Clair High School Stadium field. Gateway Engineers investigated the condition of the slope and determined that the Pittsburgh Coal seam lies approximately 176 feet below the site and has been deeply mined. They concluded that the distressed portion of the embankment has been experiencing long-term creep movement, as evidenced by the separation between the concrete curb and sidewalk at the top of the slope.

Gateway Engineers provided three (3) viable options to remediate landslides: embankment reconstruction, a soil nail wall, or a soldier beam and lagging wall. In February, 2020, after discussions with Township and School District staff, a soldier beam and lagging wall was chosen to remediate the distressed slope. The wall will encompass the 105-foot length of distressed slope and an additional 75 feet of marginally stable slope immediately to the north. This project will also include: site clearing, excavation and grading; asphalt mill and overlay; fence removal and replacement; guide rail installation; installation, and all required testing and traffic control.

On Tuesday, February 16, 2021, eight (8) pre-qualified vendors submitted bids for the Truxton Drive Retaining Wall Installation project. A. Merante Contracting, Inc. was the best responsible bidder for the base retaining wall installation contract in the amount of \$734,750.00. In addition to the base bid, Staff also recommends accepting Alternate #1 at an additional cost of \$52,295.00 for paving of the driveway and parking area off of Truxton Drive that may be disrupted. The total cost of the project is \$787,045.00.

The funding for this project is allocated in the Capital Projects Fund for Other Property Improvements. The School District has agreed to share 50% of the overall cost of the project.

Staff will recommend that the proper Township Officials be authorized to enter into a contract with A. Merante Contracting, Inc. in the amount of \$787,045.00 at the March 1, 2021 Regular Meeting of the Board.

In response to Commissioner Orchowski's inquiry, Ms. Slagle shared that the wall will be about halfway up the slope, and that some of the lane of traffic would be lost. Some of the trees will be cleared in the area and since bids came in below the forecasted price, there will be an aesthetic finishing with decorative facing to the wall.

Commissioner Paoly asked if there were any additional questions or comments from the Board and there were none.

- 2021 Street Improvement Program

Mr. Mansfield stated that on Tuesday, February 16, 2021 six (6) pre-qualified vendors submitted bids for the Township's 2021 Street Resurfacing Program. Independent Enterprises, Inc, Oakdale, PA. was the best responsible bidder for the base street resurfacing contract in the amount of \$1,557,381.30.

On the same date, four (4) vendors submitted a bid for the Township's 2021 Street Crack Sealing Program. Matcon Diamond, Pittsburgh, PA bid the street crack sealing at a rate of \$0.39 per lineal foot for approximately 100,000 feet for a total cost of \$39,000.00.

Funding sources and recommended programming for the Township's 2021 Street Improvement Program are as follows:

<u>2021 Budget Appropriations</u>	
Street Program – Capital Fund	\$1,260,000.00
Street Program – Liquid Fuels Fund	600,000.00
Total Budget	<u>\$1,860,000.00</u>
<u>2021 Resurfacing & Crack Sealing Bids</u>	
Street Resurfacing Base Bid	\$1,557,381.30
Crack Sealing	39,000.00
Total Bids	<u>\$1,596,381.30</u>
Available Balance	\$ 263,618.70

Staff will recommend that the proper Township officials be authorized to enter into a contract with Independent Enterprises, Inc. for street resurfacing in an amount of \$1,557,381.30 based upon the unit pricing provided within their bid and Matcon Diamond for street crack sealing in the amount of \$39,000.00 at the March 1, 2021 Regular Meeting of the Board.

Commissioner Paoly asked if there were any additional questions or comments from the Board and there were none.

- Tennis Air Structure “B” Courts 7 & 8 Replacement

Mr. Mansfield stated that the Municipal Tennis Courts Air Structure “B” for Courts No. 7 and 8 that was originally installed in 2000 is scheduled for replacement this year. Staff is proposing that a new air structure be purchased from Yeadon Fabric Structures (“Yeadon”) for \$340,336.00 that will consist of one (1) 118’ wide x 106’ long x 35’ high membrane with blue vinyl coated interior with one (1) revolving entry door, two (2) emergency exit doors, emergency exit lights, air handler/HVAC unit, 80kw emergency backup generator, 16 LED light fixtures, interior netting, attaching hardware and all drawings. Yeadon will also provide supervision for initial installation, mechanicals calibration and mechanicals installation.

Public Works will manage associated electrical and mechanical contracts, and supply heavy equipment and labor for various stages of installations.

Additional purchases to supplement the air structure installation, including color coating, fencing, and light poles for Courts 7 and 8, in addition to a new backup generator for Courts 5 and 6 will be finalized later this year.

Staff is therefore seeking approval to enter into a contract with Yeadon Fabric Structures under the Sourcewell Cooperative Purchasing Program contract #091319-YEA for \$340,336.00.

The funding for this project is allocated in the Capital Projects Fund for Tennis Bubble Replacement.

Staff will recommend that the proper Township Officials be authorized to enter into a contract with Yeadon Fabric Structures at the March 1, 2021 Regular Meeting of the Board.

Mr. Mansfield shared that this bubble replacement will be less expensive than the last bubble and the emergency backup system will be upgraded.

Commissioner Paoly asked if there were any additional questions or comments from the Board and there were none.

- Police Vehicles

Mr. Mansfield stated that Staff is seeking approval to purchase the following Police vehicles in accordance with the Fleet and Equipment Replacement Schedule:

<u>Vehicles</u>	<u>Vendor</u>	<u>Bid/GSA</u>	<u>Amount</u>
Two (2) 2021 Ford Police Interceptor Utility AWD Vehicles @ \$34,075.00 each	Laurel Ford Windber, PA	SHACOG Purchasing Alliance	\$68,150.00

Funding for these vehicles is allocated in the Capital Projects Fund for Police Cars & Lights.

Staff will recommend that the proper Township officials be authorized to enter into a contract with Laurel Ford in the amount of \$68,150.00 at the March 1, 2021 Regular Meeting of the Board.

Commissioner Paoly asked if there were any comments from the Board and there were none.

Discussion Re. Approval for a Grant Application through the Redevelopment Authority of Allegheny County Community Infrastructure and Tourism Fund for the Morton Complex – Field Lighting Retrofit.

Mr. Mansfield stated that the Township desires to apply for a grant through the Redevelopment Authority of Allegheny County (RAAC) Community Infrastructure and Tourism Fund (CITF) in the amount of \$180,000, for the Morton Complex – Field Lighting Retrofit in Boyce Mayview Park.

Staff will prepare the appropriate Resolution for the March 1, 2021 Regular Meeting of the Board to authorize Mark S. Mansfield, Assistant Township Manager, to file all applications, documents, and forms between the Township of Upper St. Clair and RAAC/CITF.

Mr. Mansfield pointed out that the system they are looking to replace is over 26 years old and with the replacement, the anticipated savings is a 63% reduction. The new system will be web based for powering on and off and there are additional key points of improvements.

In response to Commissioner Paoly's inquiry, Mr. Mansfield stated that the lights will most likely be similar to the lights used at the Community & Recreation Center and that the upgraded lighting would be for the Morton Soccer Fields. Mr. Serakowski added that Staff will be proposing a study of the Morton Fields Complex and that this Resolution ties in well with the future goal to reinvest in the Morton facility.

Commissioner Paoly asked if there were any comments from the Board and there were none.

GENERAL AFFAIRS

Recommendation Re. Affirm Planning Priorities 2.0 – Reboot for Year 2021.

Mr. Serakowski stated that on Monday, January 27, 2020 the Board of Commissioners and Department Directors convened to hold a biennial planning priorities session. At that time the group received copies of the 2018-2019 Planning Priorities, the Comprehensive Plan Progress Report through 2019, and the 2020 Budget Highlights – “Accomplished in 2019” and “New for 2020” for review and consideration. As a result of the January working session the group developed a comprehensive list of projects and tasks to be considered for the 2020-2021 period.

Regrettably, with the response to the onset of the pandemic, the group was unable to reconvene to refine the list and provide an opportunity to finalize priorities through voting and ranking. Additionally, since this initial session we have welcomed a new Commissioner and Department Director while continuing to manage operations and prioritize responsibilities during the global pandemic.

Following a review and refinement of the list of potential objectives over the past few months, a final tally sheet was delivered and voted upon by the Board and Department Directors. The final results are in and have been shared with the Board. Action may be taken to affirm the 2020-2021 Planning Priorities for the remainder of 2021.

Priorities include: township buildings and facility improvements; budgetary items; C&RC items; road infrastructure; and the future of volunteer fire services in the Township. Affirming this list can be accomplished this evening by a simple motion and voice vote.

Commissioner Waller moved to affirm the 2020-2021 Planning Priorities which was seconded by Commissioner Pardini and carried with a 5-0 voice vote.

Review of the Informational and General Affairs Meeting Minutes of January 25, 2021.

Commissioner Pardini moved to approve the Informational and General Affairs Meeting Minutes of January 25, 2021. This was seconded by Commissioner Enck and carried with a 5-0 voice vote.

Consideration of the February 2021 Bill Sheet.

Commissioner Enck stated that the Bill Sheet was reviewed and moved for approval of the February 2021 Bill Sheet, which was seconded by Commissioner Orchowski and approved with a 5-0 voice vote.

Acknowledge Receipt of Financial Statements for the One-Month Period ending January 31, 2021.

Commissioner Enck shared that she reviewed the financial statements and asked Mr. Romito to share additional comments. Mr. Romito provided a brief update and stated that revenues are tracking well. As of today, the earned income tax revenue is on budget and tracking with the pre-pandemic results of last year.

In response to Commissioner Enck's inquiry regarding when final results for 2020 will be shared, Mr. Romito stated that Staff is in the process of making the final accounting entries for the year and that the annual audit fieldwork will be conducted in the coming weeks. A written summary of the final 2020 results will be provided for the Commissioners in next month's financial statements.

Commissioner Paoly asked if there were any comments from the Board and there were none.

ADDITIONAL COMMENTS

Commissioner Waller stated that he has been attending the Playing Fields Committee meetings. He shared that this group consists of a great group of Staff, Commissioners and School Board Directors who work together well in a cooperative way. This group positively impacts many children and parents in the community and he thanked the Upper St. Clair Athletic Association for their continued work.

Commissioner Paoly asked if there were any additional comments from the Board and there were none.

ADJOURNMENT

Commissioner Pardini moved to adjourn the Informational & General Affairs Meeting, which was seconded by Commissioner Waller. This was approved by a 5-0 voice vote and the meeting was adjourned at approximately 7:58PM.

Laura Long
Recording Secretary
February 22, 2021

LITIGATION REPORT - SUMMARY
TOWNSHIP OF UPPER ST. CLAIR
February 18, 2021

I. CASES WHERE TOWNSHIP IS PLAINTIFF

- A. Township of Upper St. Clair v. James Hawk - No. CV-109-2017) (Allegheny County)
- B. Township of Upper St. Clair v. Rene Marasco, No. CV-114-2020 (Magistrate Arnoni).
- C. Township of Upper St. Clair v. Barbara Jean Depp Family Trust (No. CV-192-2020) (Magistrate Arnoni).
- D. Township of Upper St. Clair v. Path Generations, LLC (No. CV-222-2020) (Magistrate Arnoni).

II. CASES WHERE TOWNSHIP IS DEFENDANT NOT DEFENDED BY INSURANCE CARRIER

NONE.

III. CASES WHERE UPPER ST. CLAIR IS DEFENDANT AND INSURANCE COMPANY IS DEFENDING

- A. Estate of Wendy Abbott vs. Bloomin' Brands Inc. et al., GD 20-6398 (Allegheny County).
- B. Zatta Martin LLC vs. Upper St. Clair Township and Bridgeville Borough, GD 20-6870 (Allegheny County).
- C. Jeffrey S. Valperga ey ux. vs. The Municipal Authority of the Township of Upper St. Clair, Township of Upper St. Clair, and Municipality of Bethel Park, GD 20-9879 (Allegheny County).

IV. OTHER LITIGATION INCLUDING BANKRUPTCY MATTERS

V. LAND USE

M & D Properties - Land Use Appeal, SA 20-469 (Allegheny County).

VI. OTHER LEGAL MATTERS

- A. REDINGER V. ALLEGHENY COUNTY HEALTH DEPARTMENT
- B. UNITED STATES ENVIRONMENTAL PROTECTION AGENCY ACTION
PURSUANT TO 33 U.S.C. §138
- C. TOWNSHIP OF UPPER ST. CLAIR V. SUJILIDA, S.A. NO. 19-000168
- D. M & D Properties BOARD OF VIEWERS, NO. GD20-10982
- E. HUD Fair Housing Complaint